



Republic of the Philippines  
Province of Pangasinan  
MUNICIPALITY OF BAYAMBANG

## OFFICE OF THE MUNICIPAL MAYOR

### EXECUTIVE ORDER NO. 69

*Series of 2025*

**AN ORDER RECONSTITUTING THE MUNICIPAL NUTRITION ACTION OFFICE (MNAO) OF THE LOCAL GOVERNMENT UNIT OF BAYAMBANG, AND DESIGNATING THE MUNICIPAL NUTRITION ACTION OFFICER, AND EMPLOYEES TO MANAGE AND HANDLE THE SERVICES OF THE OFFICE**

**WHEREAS**, the Municipal Government of Bayambang, Pangasinan shall implement and sustain the Nutrition Program and Services to primarily cater to children and mother's needs, and shall adopt the Department of Health and other nutrition-related models that have been proven cost-effective to address malnutrition;

**WHEREAS**, the Municipal Government of Bayambang shall uphold the right to food and nutrition of its constituents as a vital part of human development and optimum function;

**WHEREAS**, the concern on nutrition is one of the targets of the Millennium Development Goals and the over-all goal of Philippine Plan of Action for Nutrition in improving the quality of the human resource, particularly through the eradication of hunger and poverty, reducing the number of underweight children (0-6 years old) and increasing the number of households eating the minimum level of dietary energy”;

**WHEREAS**, to effectively and efficiently implement the Bayambang Comprehensive Nutrition Program Ordinance, there is the need to reconstitute the Municipal Nutrition Action Office of the Local Government Unit of Bayambang, Pangasinan;

**NOW THEREFORE, I, MARY CLARE JUDITH PHYLLIS JOSE-QUIAMBAO**, by virtue of the power and authority vested in me as Mayor of the Municipality of Bayambang, Pangasinan, do hereby order the reconstitution of the Municipal Nutrition Action Office (MNAO) of the Local Government Unit of Bayambang, and designating the Municipal Nutrition Action Officer, and employees, to manage and handle the services of the MNAO.

**SECTION 1. COMPOSITION.** The Municipal Nutrition Action Office (MNAO) shall be composed of the following:

- Head : **MS. VENUS M. BUENO, RND**  
*Municipal Nutrition Officer III*
- Staff : **IMELDA P. DE GUZMAN**  
*Assistant Nutritionist-Dietitian*
- : **SHEY ANN G. PAYOMO**  
*District Nutrition Program Coordinator*
- : **MARICEL F. CALDITO**  
*District Nutrition Program Coordinator*
- : **JORGINA A. PACUBAS**  
*District Nutrition Program Coordinator*

*"Baley ko, Pawilen ko, Aroen ko, tan Tulungan ko"*



THE LONGEST BARBEQUE  
**8.016 KILOMETERS**  
April 4, 2014  
Bayambang, Pangasinan, Philippines



THE TALLEST BAMBOO SCULPTURE (Supported)  
**50.23M**  
April 5, 2019  
St. Vincent Ferrer Prayer Park  
Barangay Sani, Bayambang  
Pangasinan, Philippines

OFFICE OF THE MAYOR  
Municipal Hall, Roxas St. Zone II,  
Bayambang, 2423 Pangasinan  
(075) 633-1000 Loc. 100  
mayorsoffice@bayambang.gov.ph



- : **LIEZL A. JUNIO**  
*Admin. Aide*
- : **CORAZON G. BARATANG**  
*District Nutrition Program Coordinator*
- : **MARITES D. DE GUERTO**  
*District Nutrition Program Coordinator*
- : **TREECIAMY F PACUBAS**  
*District Nutrition Program Coordinator*
- : **SHIRLEY TINTE**  
*District Nutrition Program Coordinator*
- : **JASON MARK G. LOPEZ**  
*Driver*

#### Organizational Responsibility:

The Municipal Nutrition Action Officer (MNAO) is a fulltime member of the Municipal Nutrition Council and is under the direct supervision of the Office of the Municipal Mayor.

The Municipal Nutrition Action Office (MNAO) shall carry out the nutrition plan and programs of the Municipality and uphold the right to food and nutrition of Bayambangueños as a vital part of human development and optimum function.

**SECTION 2. DESIGNATED MUNICIPAL NUTRITION ACTION OFFICER.** The Municipal Nutrition Action Officer shall serve as the lead person in carrying out nutrition plan and programs of the Municipality.

#### Functions of the Municipal Nutrition Action Officer:

1. Organizes and leads a planning core group within the Municipal Nutrition Council to formulate the Municipal Nutrition Plan;
2. Ensures the implementation of the nutrition plans, programs and projects which are attuned to the Municipal Development Plan (MDP) and the targets of the Millennium Development Goals (MDGs);
3. Coordinates and supervises the implementation and monitoring of the nutrition program in the municipality;
4. Prepares the necessary requirements needed for the regular meetings, assessments and presentations of nutrition concerns;
5. Coordinates and supervises the convergence of direct nutrition services or other nutrition-related interventions of inter-agencies such as the Municipal Agriculture Office, Municipal Health Office, Municipal Social Welfare and Development Office, Department of Education and others;
6. Conducts periodic field visits to barangays (which should be prioritized) to assess implementation process of their nutrition plans and provide technical assistance;

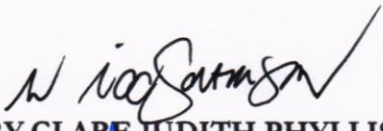
7. Supervises the Barangay Nutrition Coordinator/Scholar and acts as resource person in barangay level planning and formulation;
8. Trains and supervises the BNC/S in the implementation of barangay nutrition program;
9. Submits semestral Work Plan based on the Municipal Nutrition Action Plan to the Chairperson of the Municipal Nutrition Council and her direct supervisor;
10. Prepares the semestral accomplishment report of the Municipal Nutrition Council and submits monthly work accomplishment to the Chairperson/direct supervisor;
11. Keeps minutes of the meetings of the Municipal Nutrition Council and keeps the records of all nutrition-related programs, projects and activities; and
12. Undertakes other nutrition-related activities as deemed necessary by her direct Supervisor.

**SECTION 3. SEPARABILITY CLAUSE.** If any of the above provision is declared invalid or unconstitutional, the other provisions not affected thereby shall remain valid and subsisting.

**SECTION 4. REPEALING CLAUSE.** All other orders, rules, regulations and issuances, or parts thereof, which are inconsistent with this Order are hereby repealed, amended or modified accordingly.

**SECTION 5. EFFECTIVITY.** This Executive Order shall take effect immediately and will continue until amended or revoked.

*Done in the Municipality of Bayambang, Pangasinan, this 14<sup>th</sup> day July of 2025.*

  
**MARY CLARE JUDITH PHYLLIS JOSE-QUIAMBAO**  
*Municipal Mayor*

