



Republic of the Philippines
Province of Pangasinan
MUNICIPALITY OF BAYAMBANG

OFFICE OF THE MUNICIPAL MAYOR

EXECUTIVE ORDER NO. 21

Series of 2026

AN ORDER INSTITUTING THE ENHANCED COMPRESSED FOUR-DAY WORK WEEK FOR THE LOCAL GOVERNMENT UNIT OF BAYAMBANG AND ENJOINING THE STRICT OBSERVANCE OF ENERGY AND FUEL CONSERVATION MEASURES

WHEREAS, the escalating geopolitical instability in the Middle East has caused significant disruption to the global fuel supply, resulting in a sharp increase in the prices of petroleum products and raising concerns about potential scarcity;

WHEREAS, Section 16 of Republic Act No. 7160, otherwise known as the Local Government Code of 1991, empowers Local Government Units to exercise powers necessary and proper for the promotion of the general welfare of their inhabitants;

WHEREAS, the surge in fuel prices directly impacts the operational expenses of the Local Government Unit (LGU) of Bayambang and imposes a substantial financial burden on our government employees who commute to and from their workplaces daily;

WHEREAS, there is an urgent need for the LGU to implement proactive and decisive measures to conserve fuel and energy resources, mitigate the economic impact on its employees, and ensure the continued and efficient delivery of public services;

WHEREAS, a compressed four-day work week is a proven strategy to reduce overall energy consumption within government offices and lessen the transportation expenses of employees without compromising the mandated 40-hour work week.

NOW, THEREFORE, I, MARY CLARE JUDITH PHYLLIS JOSE-QUIAMBAO, Municipal Mayor of Bayambang, Pangasinan, by virtue of the powers vested in me by law, do hereby order and direct the following:

Section 1. IMPLEMENTATION OF A COMPRESSED WORK WEEK.

All departments and offices of the Local Government of Bayambang shall adopt a compressed four-day work week schedule. Official working days shall be from Monday to Thursday, with adjusted working hours from 7:00 AM to 6:00 PM to comply with the Civil Service requirement of a 40-hour work week.

Section 2. OFFICE CLOSURE ON FRIDAYS.

All LGU offices shall be physically closed to the public on Fridays. Department heads are instructed to ensure that any pending work is properly managed and completed within the compressed work schedule.

Section 3. CONTINUITY OF ESSENTIAL SERVICES.

To ensure that public welfare is not compromised, the following offices shall maintain their critical operations on Fridays, under a schedule to be determined by their respective department heads:

"Baley ko, Pawilen ko, Aroen ko, tan Tulungan ko"



THE LONGEST BARBEQUE
8.016 KILOMETERS
April 4, 2014
Bayambang, Pangasinan, Philippines



THE TALLEST BAMBOO SCULPTURE (Supported)
50.23M
April 5, 2019
St. Vincent Ferrer Prayer Park
Barangay Bani, Bayambang
Pangasinan, Philippines

OFFICE OF THE MAYOR
Municipal Hall, Roxas St. Zone II,
Bayambang, 2423 Pangasinan
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- a. Environmental and Solid Waste Management Office (ESWMO): For the uninterrupted collection of garbage.
- b. Special Economic Enterprise (SEE): For the continued operation of the public market.

Note: While the field operations of ESWMO and SEE will continue, the administrative offices of the above-mentioned departments shall remain closed on Fridays.

- c. Bayambang Public Safety Office (BPSO): For the maintenance of peace and order.
- d. Municipal Disaster Risk Reduction and Management Office (MDRRMO): For disaster preparedness and emergency response.

Section 4. WORK-FROM-HOME ARRANGEMENT.

To further support employees and conserve energy, **all personnel whose tasks can be performed remotely are highly encouraged to work from home on Fridays.** This measure aims to minimize employee expenses on transportation and food, and significantly reduce the use of electricity, particularly air conditioning, in government facilities. Department heads shall be responsible for identifying tasks for this arrangement, ensuring that service delivery remains unhampered.

Section 5. STRICT CONSERVATION OF RESOURCES.

All LGU departments and employees are hereby mandated to strictly observe conservation measures to arrest the effects of the scarcity and high prices of fuel. This includes, but is not limited to, prudent use of government vehicles, carpooling, turning off lights and appliances when not in use, and minimizing the use of air conditioning units.

Section 6. DURATION.

This Executive Order shall take effect immediately upon signing and shall remain in full force and effect until the geopolitical situation in the Middle East stabilizes and fuel prices normalize, or until this Order is officially revoked.

Section 7. DISSEMINATION.

The Municipal Information Office is hereby directed to ensure the widest dissemination of this Order for the information and guidance of all concerned.

DONE in the Municipality of Bayambang, Pangasinan, this 10th day of March, in the year of our Lord, Two Thousand and Twenty-Six.

MARY CLARE JUDITH PHYLLIS JOSE-QUIAMBAO
Municipal Mayor

