



Republic of the Philippines  
Province of Pangasinan  
MUNICIPALITY OF BAYAMBANG

## OFFICE OF THE MUNICIPAL MAYOR

### EXECUTIVE ORDER NO. 49

*Series of 2026*

#### AN ORDER DESIGNATING THE ISSUANCE OF RECOMMENDATION LETTERS FOR BUSINESS CLOSURE TO THE BUSINESS PERMIT AND LICENSING OFFICE (BPLO), IN COMPLIANCE WITH THE EASE OF DOING BUSINESS AND EFFICIENT GOVERNMENT SERVICE DELIVERY ACT OF 2018

**WHEREAS**, Republic Act No. 11032, otherwise known as the **Ease of Doing Business and Efficient Government Service Delivery Act of 2018**, mandates all government offices to streamline procedures, reduce processing time, and eliminate unnecessary regulatory burdens;

**WHEREAS**, the said law promotes efficiency, transparency, and accountability in the delivery of public services, including business-related transactions;

**WHEREAS**, the Local Government Unit (LGU) is committed to improving its systems and procedures for the closure of business establishments to ensure compliance with national policies and enhance ease of doing business;

**WHEREAS**, there is a need to clearly designate the office responsible for evaluating applications and issuing recommendation letters for business closure in order to avoid delays and duplication of functions;

**WHEREAS**, the Business Permit and Licensing Office (BPLO) is the primary office tasked with the regulation, monitoring, and administration of business permits and related transactions;

**NOW THEREFORE, I, MARY CLARE JUDITH PHYLLIS JOSE-QUIAMBAO, Municipal Mayor of Bayambang, Pangasinan, by virtue of the powers vested in me by law, do hereby order:**

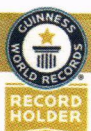
#### SECTION 1. DESIGNATION

The **Business Permit and Licensing Office (BPLO)** is hereby designated as the primary office authorized to receive, evaluate, and process applications for business closure and to issue the corresponding **Recommendation Letter for Business Closure**, in accordance with existing laws, rules, and regulations.

#### SECTION 2. STREAMLINED PROCESS

Consistent with Republic Act No. 11032, the BPLO shall adopt simplified, time-bound, and transparent procedures in the processing of business closure applications, ensuring that requirements are limited to those necessary and that processing time complies with prescribed service standards.

*"Baley ko, Pawilen ko, Aroen ko, tan Tulungan ko"*



THE LONGEST BARBEQUE  
**8.016 KILOMETERS**

April 4, 2014  
Bayambang, Pangasinan, Philippines



THE TALLEST BAMBOO SCULPTURE (Supported)  
**50.23M**

April 5, 2019  
St. Vincent Ferrer Prayer Park  
Barangay Bani, Bayambang  
Pangasinan, Philippines

OFFICE OF THE MAYOR

Municipal Hall, Roxas St. Zone II,  
Bayambang, 2423 Pangasinan  
(075) 633-1000 Loc. 100

mayoroffice@bayambang.gov.ph



### **SECTION 3. FUNCTIONS AND RESPONSIBILITIES**

The BPLO shall:

- a. Receive and evaluate applications for business closure;
- b. Ensure compliance with all regulatory requirements, including securing necessary clearances from the Municipal Treasurer's Office and other offices concerned;
- c. Coordinate with relevant LGU offices to verify the status of tax obligations and regulatory compliance;
- d. Issue the appropriate Recommendation Letter for Business Closure upon determination of full compliance;
- e. Maintain an organized and updated record of all applications and issued recommendation letters;
- f. Ensure compliance with the prescribed processing time under Republic Act No. 11032.

### **SECTION 4. FINAL APPROVAL**

All recommendation letters issued by the BPLO shall be subject to confirmation or approval by the Office of the Municipal Mayor or the duly authorized representative, consistent with existing policies.

### **SECTION 5. COVERAGE**

This Executive Order shall apply to all business establishments within the territorial jurisdiction of Bayambang, Pangasinan seeking voluntary closure, cessation, or termination of operations.

### **SECTION 6. REPEALING CLAUSE**

All orders, rules, and regulations or parts thereof inconsistent with this Executive Order are hereby repealed or modified accordingly.

### **SECTION 7. EFFECTIVITY**

This Executive Order shall take effect immediately upon issuance.

*Issued this 11<sup>th</sup> day of May 2026, at the Municipality of Bayambang, Pangasinan.*

**MARY CLARE JUDITH PHYLLIS JOSE-QUIAMBAO**  
*Municipal Mayor*

