



Republic of the Philippines  
Province of Pangasinan  
MUNICIPALITY OF BAYAMBANG

## OFFICE OF THE MUNICIPAL MAYOR

### EXECUTIVE ORDER NO. 55

*Series of 2026*

#### AN ORDER DESIGNATING MARVIN P. BAUTISTA AS THE FOCAL PERSON FOR THE IMPLEMENTATION OF SUPPLEMENTARY FEEDING PROGRAM IN THE MUNICIPALITY OF BAYAMBANG, PANGASINAN

**WHEREAS**, The Municipal Government of Bayambang, Pangasinan has entered into a Memorandum of Agreement with the Department of Social Welfare and Development Regional Field Office I for the implementation of the Supplementary Feeding Program (SFP) in the Municipality of Bayambang, Pangasinan

**WHEREAS**, one of the responsibilities of the Municipality of Bayambang under the program is the designation of a Focal Person for the SFP who shall provide guidance and technical assistance to the Municipal Social Welfare and Development Officer, Child Development Centers (CDCs), and Supervised Neighborhood Play Groups (SNPs), Day Care Workers Federation (DCWF), Day Care Service Parent Group (DCSPG) and other local organizations involved in the implementation of the program;

**WHEREAS**, MARVIN P. BAUTISTA, Day Care Worker I of the Municipal Social Welfare and Development Office, shall possess the qualifications necessary to act as the Focal Person for the program;

NOW, THEREFORE, I, **HONORABLE MARY CLARE JUDITH PHYLLIS JOSE-QUIAMBAO**, Municipal Mayor of Bayambang, Pangasinan by virtue of the powers vested in me by the law, do hereby designate MARVIN P. BAUTISTA as the Focal Person for the Supplementary Feeding Program of this Municipality;

#### SECTION 1: DESIGNATION OF FOCAL PERSON.

MARVIN P. BAUTISTA is hereby designated as the Focal Person for the Supplementary Feeding Program in the Municipality of Bayambang, Pangasinan.

#### SECTION 2: FUNCTIONS

As the Focal Person, he shall perform the following functions:

- Facilitate the submission of pertinent documents as the basis for the release of the fund allocation;
- Collaborate and coordinate with other SFP stakeholders to ensure the smooth implementation of the program;
- Ensure that the timeline for program implementation is in accordance with the terms and conditions required by the DSWD;

*"Baley ko, Pawilen ko, Aroen ko, tan Tulungan ko"*



THE LONGEST BARBEQUE  
**8.016 KILOMETERS**

April 4, 2014  
Bayambang, Pangasinan, Philippines



THE TALLEST BAMBOO SCULPTURE (Supported)  
**50.23M**

April 5, 2019  
St. Vincent Ferrer Prayer Park  
Barangay Bani, Bayambang  
Pangasinan, Philippines

OFFICE OF THE MAYOR  
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Bayambang, 2423 Pangasinan  
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- Shall be responsible for providing both administrative and technical assistance in the implementation, as well as overseeing the establishment and organization of the Parents Committee in each CDC/SNP;
- Assist the MSWD Officer to ensure that the funds allocated for the CDCs/SNPs will be used for the feeding operation;
- Ensure a book of accounts for SFP fund inspection and auditing purposes.
- Lead in organizing an SFP monitoring Team in the LGU to conduct monitoring and evaluation of the Supplementary Feeding Program and submit feedback reports to the City/Municipal nutrition council and MSWD Officer.
- Consolidate and submit an accomplishment report on the Supplementary Feeding Program Implementation to the DSWD-FO1 Regional Supplementary Feeding Program Unit (RSFPU);
- Ensure that Parents Effectiveness Services (PES) sessions for parents of the beneficiaries are conducted.
- Monitor/ensure complete/accurate data information of beneficiaries on the SFP database and coordination with MNAO re Nutritional status of children beneficiaries.
- Coordinate with concerned stakeholders within the locality on the provision of support services which include but not limited to establishment and maintenance of Gulayan sa Center, handwashing facilities, provision of micronutrient supplement
- Perform other functions that may be required or assigned from time to time.

### **SECTION 3. REPEALING CLAUSE.**

All orders and other issuances inconsistent with this order are hereby repealed or modified accordingly.

### **SECTION 4. EFFECTIVITY.**

This Executive Order shall take effect immediately upon signing and is valid until repealed.

*DONE in the Municipality of Bayambang Pangasinan this 14th day of May 2026.*

**MARY CLARE JUDITH PHYLLIS JOSE- QUIAMBAO**  
*Municipal Mayor*

