



Republic of the Philippines
Province of Pangasinan
MUNICIPALITY OF BAYAMBANG

OFFICE OF THE MUNICIPAL MAYOR

EXECUTIVE ORDER NO. 72

Series of 2026

“AN ORDER CREATING THE MUNICIPAL ASSESSMENT AND TRANSITION TEAM (MATT) IN CONNECTION WITH THE SYNCHRONIZED BARANGAY AND SANGGUNIAN KABATAAN ELECTIONS”

WHEREAS, Section 2 of Republic Act (RA) No. 122321 mandates that the next regular Barangay and Sangguniang Kabataan Elections (BSKE) shall be held on the first Monday of November 2026 and every four (4) years thereafter;

WHEREAS, Section 3 of RA No. 12232 states that the term of office of Barangay officials and members of the Sangguning Kabataan (SK) elected after the effectivity of this Act shall commence on the first day of December next following their elections;

WHEREAS, the Department of the Interior and Local Government (DILG) issued Memorandum Circular No. 2026- 021 dated March 6, 2026, urging the incumbent Barangay and SK Officials to conduct of Inventory and Turnover of all Barangay and Properties, Financial Records, Documents (PFRDs) and Money Accountabilities, including the PFRDs and finances of the Sangguniang Kabataan in Barangays without SK Officials or no SK Quorum;

WHEREAS, the said Circular mandates all City/Municipal Mayors to create, through an Executive Order, the Municipal Assessment and Transition Team (MATT);

WHEREAS, the creation of Municipal Assessment and Transition Team (MATT) is necessary to ensure the conduct of the initial and final inventory, and turnover of all Barangay and SK PFRDS and money accountabilities and an orderly and smooth transition of governance to the newly elected or re-elected incoming Barangay and SK officials;

NOW, THEREFORE I, MARY CLARE JUDITH PHYLLIS JOSE-QUIAMBAO, Municipal Mayor of Municipality of Bayambang, Province of Pangasinan by virtue of powers vested in me by law, do hereby order the creation of the Municipal Assessment Team (MATT) with the following provisions:

SECTION I. COMPOSITION: The MATT shall be composed of the following:

Chairperson: **FLEXNER DE VERA**
Municipal Accountant

Vice Chairperson: **CHARMAINE ROSE BULALAKAW**
Municipal Treasurer

Members: **MARIE CHRISTINE B. TERRADO**,
Municipal Budget Officer

ENP. RYAN JAMES NCHOLAI DIZON,
Head, Municipal Planning and Development Office

RAY HOPE BANCOLITA,
Local Youth Development Officer

“Baley ko, Pawilen ko, Aroen ko, tan Tulungan ko”



THE LONGEST BARBEQUE
8.016 KILOMETERS
April 4, 2014
Bayambang, Pangasinan, Philippines



THE TALLEST BAMBOO SCULPTURE (Supported)
50.23M
April 5, 2019
St. Vincent Ferrer Prayer Park
Barangay Bari, Bayambang
Pangasinan, Philippines

OFFICE OF THE MAYOR
Municipal Hall, Roxas St. Zone II,
Bayambang, 2423 Pangasinan
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MS. LEONORA SAGUN
President, Rotary Club of Bayambang

MR. ILARDE T. AGGABAO
President, Bayambang Baptist Church

ROMYL JUNIO
Chief Operating Officer, KKS BFI

SAMUEL LOMBOY JR.
Member, LGBT Bayambang

ALIYAH MACMOD
Member, LYDC

VERONICA GELLIDO
Acting Head, Internal Audit Service

MARY ROSE AQUINO
Acting Head, Barangay Accounting

SECTION 2. DUTIES AND FUNCTIONS: The MATT shall discharge the following duties and functions:

1. Remind all Punong Barangays, SK Chairpersons and other accountable BSKOs to conduct initial and final inventory, prepare and submit the list of the government properties under their custody;
2. Supervise the BIT and SKIT in the conduct of inventory and turnover of their respective B/SK PFRDs and Money Accountabilities;
3. Plan and schedule the conduct of assessment and checking of B/SK PFRDs and Money Accountabilities of the component barangays and SKs;
4. Conduct assessment, verification and checking of the actual physical count of PFRDs of the component barangays and SKs as against the accomplished Inventory and Turnover Forms prepared and submitted by BSKOs;
5. Ensure completeness of BPFRDs/SKPFRDs and liquidation of all money accountabilities by the concerned accountable barangay officials before the conduct of Turnover Ceremony;
6. Submit to the Municipal Mayor a list, containing the names of accountable BSKOs who failed to turnover B/SK PFRDs and money accountabilities, if any, and;
7. Assist the Municipal Mayor in ensuring the smooth and orderly transition, and the successful conduct of the turnover ceremony by the outgoing BSKOs to the newly elected/re-elected BSKOs.

SECTION III. EFFECTIVITY. This Order shall take effect immediately upon its approval.

APPROVED, this 3rd day of June 2026, at Bayambang, Pangasinan


MARY CLARE JUDITH PHYLLIS JOSE-QUIAMBAO
Municipal Mayor

